

# SCHOOLOGY

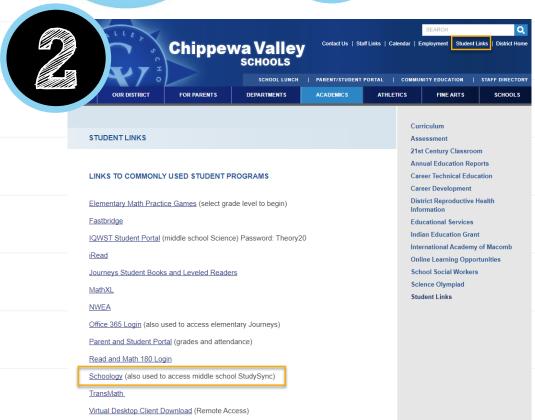
FOR

STUDENTS

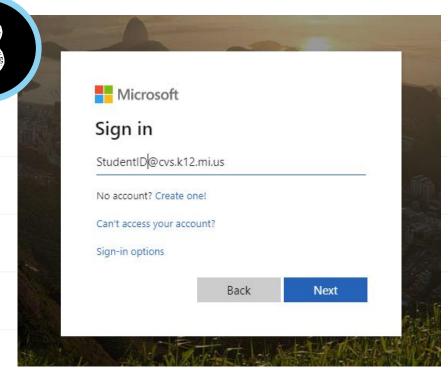


# Schoology Login Information

Go to: www.chippewavalleyschools.org



Click on "Student Links" and "Schoology"



Sign in with your district email and password: 10-digit Student ID@ cvs.k12.mi.us District provided password

\*If you are going to Schoology directly, you must go to cvs.schoology.com, not www.schoology.com

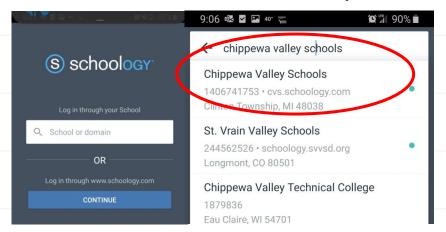
# Getthe app:





- 1. Search for Schoology
- 2. Choose "Log in through your School" and search for Chippewa Valley Schools.

\*Be sure to Choose the district, not your individual school

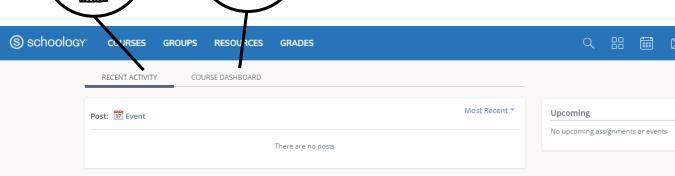


3. Sign in using your district email address and password.

<sup>\*</sup>You cannot log-in through <u>www.schoology.com</u>, it will not be able to connect to your district account.



# Schoology Basics

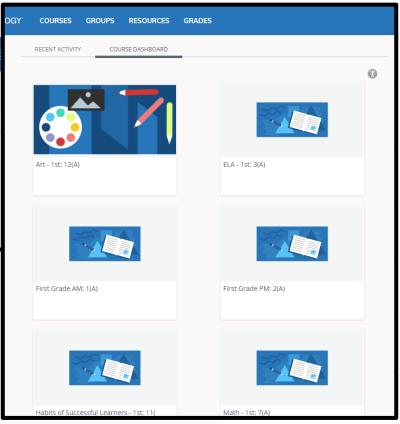




**Recent Activity-** Here you will find the most recent updated from any of your courses or groups. The most recent updates will be at the top of the page.



Course Dashboard- Here you will find the courses that you are enrolled in. You will see a card-based menu of your classes, click to enter the course.





# Schoology Basics































**Home** – Click the Schoology logo to come back to the Home Screen.



Courses – Click courses to see a card-based menu of the courses you are enrolled in.



**Groups** – Click groups to see a card-based menu of the groups you are enrolled in.



**Resources** – Click resources to view your resource center with anything you have saved.



**Grades** – Click grades to view a grade report for each of your courses as well as attendance.

More info. from Schoology: https://support.schoology.com/hc/en-us/articles/201001203-Home-Page-Students-



## Notifications in Schoology

Click on **your name** in the upper right, click on **Settings**, then **Notifications tab**. You can customize what you get an email for and opt in to receive text messages.

Account			
Account Settings Notifications Privacy Settings Recycle Bin			
Notifications Schoology sends you notifications when actions occur that involve you. You can select which notifications you v Turn Off All Notifications	vould like to receive.		
Academic		Send notifications to your phone via	
Course update posted	On •	text message	
Course comments on updates, assignments, or discussions	Off ▼		
Comments on my posts	On ▼		
Course content created	Off •		
Course materials overdue	Off •		
School Groups	☑ Email		
Group update posted	On ▼	-	
Group comments on updates or discussions	Off ▼		
Comments on my posts	On •		
User joins your group	On •		



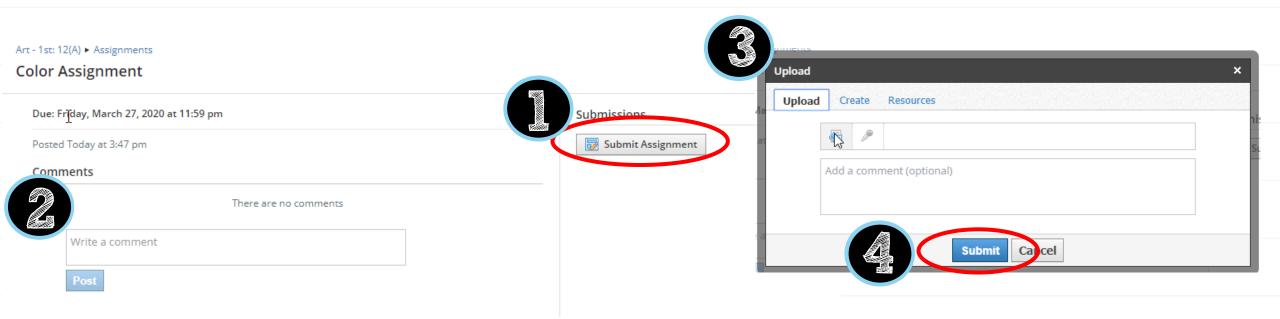
# Submitting an Assignment

#### Course Assignments

Each assignment may require you to make a submission. Once you've made a submission, the instructor can view the assignment, provide feedback, and upload a file back to you.

To submit a file to an assignment, follow these steps:

- 1.In the Assignment click **Submit Assignment**.
- 2.Use the **Add a Comment** area for questions and concerns (optional).
- 3. Select one of these options:
  - 1. Upload: Select a file from your computer or record audio/video
  - 2. Create: Create a document on the web using the text editor.
  - **3. Resources**: Select a file from your Resources
- 4.Click **Submit** to finish.

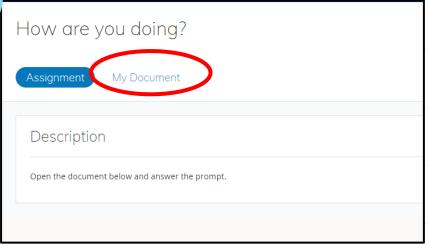




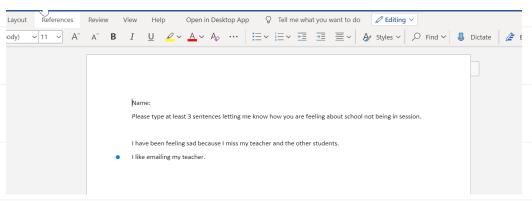
#### Submitting an Assignment with OneDrive

Teachers can also upload an editable document to assignments that will connect with the student's Microsoft account.

Click on **My Document** 

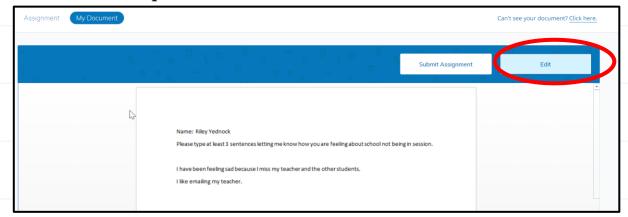


When you are done editing you can close the document and refresh the Schoology page.

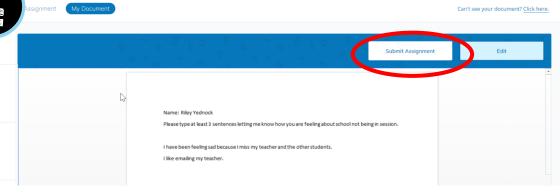


Choose **Edit**. The document will open in Word Online in a new browser window. A copy of the document is saved in your OneDrive and will auto-save any changes.

\*\*You might have to launch the app and sign in with your email address and password the first time.



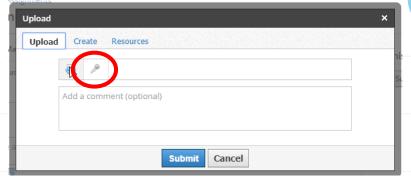
Your edited document will show below, click Submit Assignment.



#### Submitting Audio/Video Responses to Assignments in a Web Browser

Submit Assignment

Click **Submit Assignment** and click on the microphone

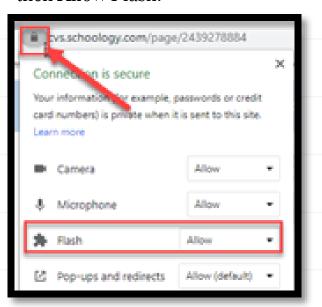


Select Audio Only or Audio and Video.





You may receive a Flash error. You will need to enable Flash in Chrome. Click the lock icon at the left side of the address bar, then Allow Flash.



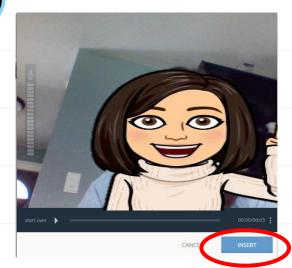


Click to Allow Access to your webcam and microphone.

NOTE: you may also need to allow webcam and microphone at the top left corner of Chrome.

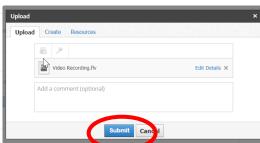


Record and then **Insert** 





Video will attach and hit **Submit!** 



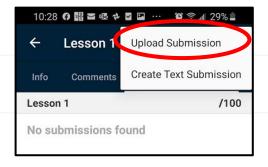
#### Submitting Video Responses to Assignments in the App

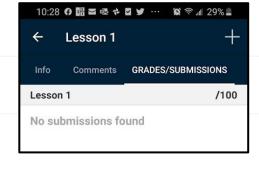


Click on the assignment, click on "Grades/Submissions"



Hit the "+" and Click on "Upload Submission"





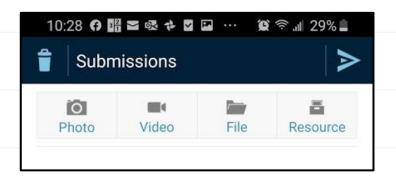
Choose **Video** and Allow Schoology to access your camera.



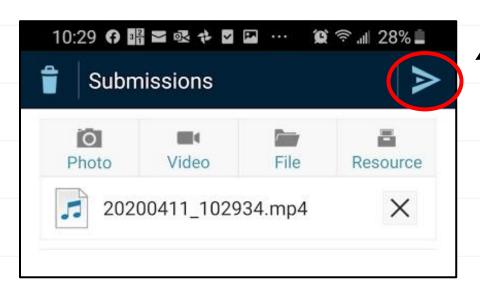
Record your response, it will show the completed file below.



Hit the **Submit Symbol!** 







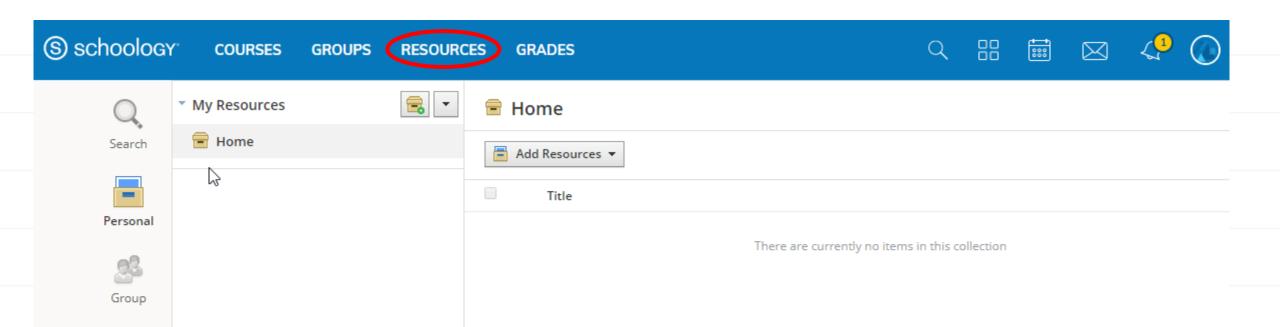


### Personal Resources

#### Personal Resources

**My Resources** is your own personal library of documents that you create in Schoology or download from other sites. It's easy to organize, create, and copy/move your resources right from the **My Resources** page. Saving your documents in this personal library enables you to access them for years to come and use them in any courses you take in the future.

To view your resources, click **Resources** at the top of Schoology.

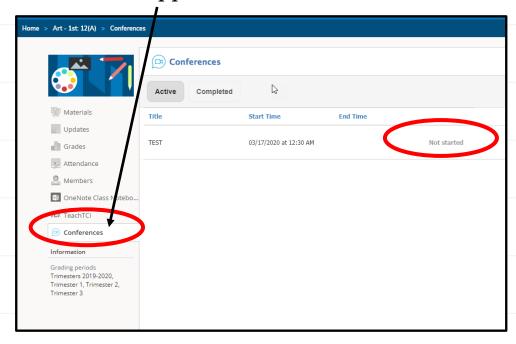




### Conferences: Student View

Schoology Conferences provides real-time sharing of audio, video, slides, chat, and screen.

Click on the app in the side menu!



Click on title to join once the teacher starts the meeting

